

Republic of the Philippines
MINES AND GEOSCIENCES BUREAU
 Regional Office No. V
 Regional Government Center, Rawis, Legazpi City

Hiring of Personnel Under Contracts of Service

Date: August 5, 2020

No.	Position Title (Parenthetical Title, if applicable)	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Computer Maintenance Technologist I	11	22,316.00	Bachelor's degree relevant to the job	at least four (4) hours of relevant training	at least one (1) year of relevant work experience	Career Service (Professional)/ Second Level Eligibility	1. Basic knowledge of Installing, Configuring and Administering Windows Server; 2. Basic knowledge in Network Fundamentals, Routing Protocols and Concepts, LAN Switching and Wireless and Accessing the WAN; and 3. Basic knowledge and experience in installing, configuring and maintaining ICT hardware equipment and software application.	Mines and Geosciences Bureau-V (Office of the Regional Director)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 15, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Work Experience Sheet (Attachment to PDS) *pls. visit csc.gov.ph*;
3. Photocopy of Transcript of Records/Diploma;
4. Photocopy of certificate of eligibility/board rating/license;
5. Photocopy of certificate previous employment; and
6. Photocopy of certificate of training/seminars attended.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Approved for posting: August 5, 2020

GUILLERMO A. MOLINA, JR. IV

 Regional Director
 Rawis, Legazpi City

region5@mgb.gov.ph


GUILLERMO A. MOLINA, JR. IV
 Regional Director

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.